



## **SPECIAL PLACES OF ASSEMBLY**

A permit is required to operate a special place of assembly when the occupant load for assembly rooms or areas exceeds 50 persons and is conducted in non-assembly occupancies or outdoor areas.

### **Application Deadline**

Permit applications must be received seven days prior to the assembly date.

### **Requirements**

The permit application shall include a synopsis of the event, a safety/hazard mitigation plan, and a detailed diagram of the area to be used. Elements of these features include the following:

- Supervision and communication system
- Decorative materials
- Pyroxylin-coated fabrics (as they relate to decorative materials on fixed furnishings)
- Motion picture screens
- Exit doors
- Marking and lighting of exits
- Aisles (within assemblies with fixed seating and without fixed seating)
- Bonding of chairs as applicable
- Special seating conditions
- Exit-ways and aisles
- Portable fire extinguishers
- Maximum occupant load
- Use of candles other open-flame devices
- Standby personnel
- Heating or cooking equipment

**Reviewing Stands, Grandstands, Bleachers and Folding and Telescoping Seating/ Securing of Chairs**

Shall be in accordance with the provisions contained in the Oregon Fire Code Chapter 10 Section 1024 and the International Code Council *Standard on Bleachers, Folding and Telescopic Seating, and Grandstands*.

**Smoking**

Is permitted in designated areas only, wherein special controls such as approved ash cans, non-combustible surroundings, and attendants are provided.